

PSC NEWSFLASH



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USE OF VACATION LEAVE FOR STUDY/TRAINING PROGRAMME CIRCULAR NUMBER 3 OF 2018

On 17 April 2018, the Commission approved that members may apply to use accrued Vacation Leave days for pursuing study or training programmes in terms of Section 40(1) of the Public Service Regulations, 2000 as amended.

The Commission further directed that members may only use up to a maximum of 80% of the accrued vacation leave days for study or training purposes.

Heads of Ministries and Departments are advised to ensure that their members apply for vacation leave on a regular basis to afford them an opportunity to rest in order to be more productive at work.

The Circular shall be read in conjunction with Circular Numbers 2 of 2015 and 3 of 2016 respectively.